### SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

## **FORWARD PLAN**

## **FROM 3 JANUARY 2006**



South Cambridgeshire District Council

### The Decision Makers

The members of the Council's executive are:

Leader of the Council

**Portfolio Holders** 

Community Development

Conservation, Sustainability and Community Planning

**Environmental Health** 

Housing

Information and Customer Services

Planning and Economic Development

Resources and Staffing

Councillor Sebastian Kindersley

Councillor Mrs Deborah Roberts

Councillor Mrs Jane Healey

Councillor Mrs Daphne Spink MBE

Councillor Mrs Elizabeth Heazell

Councillor John Batchelor

Councillor Dr David Bard

Councillor Richard Summerfield (Deputy Leader of the Council)

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

# Key Decisions expected to made during the four months from 3 January 2006

| Issue/Key Decision  | Decision Maker | Timetable         | Consultations               | How to Make<br>Representations   | Documents submitted to the Decision Maker |
|---|----------------|-------------------|-----------------------------|--|---|
| Joint Registered Social<br>Landlord Funding for<br>Land Development<br>Post | Cabinet        | 12th January 2006 | Housing Portfolio<br>Holder | Contact Christine<br>Adlam, Development<br>Officer 01954 713332                  | Report                                    |
| Gypsy and Traveller<br>Sites Grant 2006-8                                   | Cabinet        | 12th January 2006 |                             | Contact Kirsty<br>Simmons, Corporate<br>Project Officer 01954<br>713297          | Report                                    |
| Survey of Council-<br>Owned Land  | Cabinet        | 12th January 2006 |                             | Contact Traveller<br>Project - Strategic<br>Officer Group on<br>Traveller Issues | Report                                    |

| Issue/Key Decision                | Decision Maker | Timetable          | Consultations     | How to Make<br>Representations                 | Documents submitted to the Decision Maker  |
|-----------------------------------|----------------|--------------------|-------------------|--|--|
| Medium Term Financial<br>Strategy | Cabinet        | 21st July 2005     |                   | Contact Greg Harlock,<br>Finance and Resources | Medium Term Financial<br>Outlook (Cabinet 14   |
| Chalogy                           | Council        | 28th July 2005     | proposed options. | Director or Paul Swift, Policy & Performance   | October 2004)  |
|                                   | Council        | 16th November 2005 |                   | Review Manager,<br>01954 713017                | Medium Term Financia<br>Outlook - Appendix A   |
|                                   | Cabinet        | 14th October 2004  |                   | 01934713017                                    | (Cabinet 14 October 2004)  |
|                                   | Cabinet        | 17th November 2004 |                   |  | Medium Term Financia   |
|                                   | Cabinet        | 10th March 2005    |                   |  | Outlook - Appendix B (Cabinet 14 October   |
|                                   | Council        | 27th January 2005  |                   | 2004)  |  |
|                                   | Council        | 28th April 2005    |                   |  | Medium Term Financial<br>Outlook - Appendix C  |
|                                   | Cabinet        | 12th January 2006  |                   |  | (Cabinet 14 October 2004)  |
|                                   | Council        | 26th January 2006  |                   |  | Medium Term Financia<br>Outlook and Strategy<br>(Cabinet 17 November<br>2004)              |
|                                   |                |                    |                   |  | Appendix 1 (Cabinet 17<br>November 2004)   |
|                                   |                |                    |                   |  | Appendix 2 (Cabinet 17<br>November 2004)   |
|                                   |                |                    |                   |  | Appendix 3 (Cabinet 17 November 2004)  |
|                                   |                |                    |                   |  | Appendix 4 (Cabinet 17<br>November 2004)   |
|                                   |                |                    |                   |  | Medium Term Financia<br>Strategy Expenditure<br>Proposals - Report<br>(Scrutiny & Overview |

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|---|--------------------|---|--------------------------|---|--|
| Race Equality Scheme  | Cabinet            | 12th January 2006<br>26th January 2006  | Internal Senior Officers | Contact Tim<br>Wetherfield, Head of<br>Policy and<br>Communications 01954<br>713200 | Report   |
| Priorities for 2006/07  | Cabinet            | 8th December 2005<br>26th January 2006  |                          | Contact Paul Swift,<br>Policy and Performance<br>Review Manager 01954<br>713017     | Council Priorities - Report (Cabinet 8 December 2005)  Council Priorities - Appendix (Cabinet 8 December 2005) |
| Single Status<br>Agreement  | Cabinet<br>Council | 9th February 2006<br>23rd February 2006 | UNISON<br>GMB            | Contact Jill Mellors,<br>Human Resources<br>Officer 01954 713299                    | Report and Agreement   |
| Capital & Revenue<br>Estimates, Council Tax<br>and Prudential<br>Indicators | Cabinet Council    | 9th February 2006<br>23rd February 2006 |                          | Contact Adrian Burns,<br>Chief Accountant<br>01954 713072                           | Report   |
| Housing Rents and<br>Service Charges  | Cabinet<br>Council | 9th February 2006<br>23rd February 2006 |                          | Contact Adrian Burns,<br>Chief Accountant<br>01954 713072                           | Report   |

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|---|-----------------|---|--|--|---|
| Disabled Facilities<br>Grants Child<br>Adaptations Policy | Cabinet         | 9th February 2006                       | Other Home<br>Improvement Agencies                               | Contact Dale Robinson,<br>Chief Environmental<br>Health Officer 01954<br>713229, or Maureen<br>Nudds, Home<br>Improvement Agency<br>Team Leader, 01954<br>713330 | Report                                    |
| Airey Development<br>Programme - Update                   | Cabinet         | 9th February 2006                       | Residents Parish Councils Local Members Housing Portfolio Holder | Contact Denise Lewis,<br>Head of Housing<br>Strategic Services<br>01954 713351   | Report                                    |
| Developing Traveller Issues Strategy                      | Cabinet Council | 9th February 2006<br>23rd February 2006 |  | Contact  | Report and Strategy                       |
| Gershon Efficiency<br>Savings - Progress<br>Report        | Cabinet         | 9th February 2006                       |  | Contact Tim<br>Wetherfield, Head of<br>Policy and<br>Communications 01954<br>713200  | Report                                    |
| Swavesey Byeways<br>Rate                                  | Council         | 23rd February 2006                      |  | Contact Pat Matthews,<br>Drainage Manager<br>01954 713472  | Report                                    |

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|--|----------------|--------------------|--|---|--|
| Members' Allowances                                | Council        | 23rd February 2006 | Special Responsibility<br>Allowance holders and<br>Group leaders | Contact Susan May,<br>Democratic Services<br>Manager 01954 713016               | Report to Independent<br>Review Panel<br>Recommendations of<br>the Independent<br>Review Panel to<br>Council |
| Children and Young<br>People's Plan                | Cabinet        | 9th March 2006     |  | Contact Simon<br>McIntosh, Head of<br>Community Services<br>01954 713350        | Report and Plan  |
| Local Management<br>Organisation for<br>Northstowe | Cabinet        | 9th March 2006     |  | Contact Jane<br>Thompson, Cultural<br>Services Manager<br>01954 713348          | Report   |
| Private Sector Housing<br>Renewal Strategy         | Cabinet        | 9th March 2006     |  | Contact Dale Robinson,<br>Chief Environmental<br>Health Officer 01954<br>713368 | Report and Strategy  |

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|--|-------------------------|--|--|---|--|
| Travellers' Housing<br>Needs Survey                          | Cabinet                 | 8th December 2005 9th March 2006                       | The findings will be subject to further consultation | Contact Traveller<br>Project - Strategic<br>Officer Group on<br>Traveller Issues  | Travellers' Housing<br>Needs Survey - Initial<br>Findings (Cabinet 8<br>December 2005)<br>Travellers' Housing<br>Needs Survey -<br>Appendix (Cabinet 8<br>December 2005) |
| Bassingbourn Dual Use<br>Sports Facility Project             | Cabinet                 | 9th March 2006   | Community and stakeholder consultation in progress   | Contact Jane<br>Lampshire, Sports<br>Development Officer<br>01954 713349          | Report and presentation to Cabinet   |
| Implementing Electronic Government: IEG Statement            | Cabinet Cabinet Council | 8th December 2005<br>9th March 2006<br>23rd March 2006 |  | Contact Geoff Sissons,<br>Applications and<br>Information Manager<br>01954 713282 | Statement  |
| Investment Strategy  | Cabinet Council         | 9th March 2006<br>23rd March 2006                      |  | Contact Adrian Burns,<br>Chief Accountant<br>01954 713072                         | Report   |
| 9-month (April to<br>December) Corporate<br>Milestone Report | Cabinet                 | 9th March 2006   |  | Contact Ian Salter,<br>Performance<br>Improvement Officer<br>01954 713018         | Report   |

| Issue/Key Decision  | Decision Maker | Timetable  | Consultations   | How to Make<br>Representations  | Documents submitted to the Decision Maker  |
|---|----------------|--|---|---|--|
| 9-Month (April to<br>December) Corporate<br>Performance Indicator<br>Report | Cabinet        | 9th March 2006   |   | Contact Ian Salter,<br>Performance<br>Improvement Officer<br>01954 713018           | Report   |
| Review of the<br>Community Strategy for<br>South Cambs                      | Cabinet        | 13th April 2006  | All partners in the<br>South Cambs Strategic<br>Partnership | Contact Simon<br>McIntosh, Head of<br>Community Services<br>01954 713350            | Report and review of Strategy  |
| Discretionary Rate<br>Relief  | Cabinet        | 8th December 2005  Between 25th May 2006 and 24th May 2007 |   | Contact Lee Phanco,<br>Assistant Director of<br>Finance and Resources<br>(Revenues) | Policy for the Award of Discretionary Relief from Non-Domestic Rates for Charitable Organisations - Report (Cabinet 8 December 2005)  Policy for the Award of Discretionary Relief from Non-Domestic Rates for Charitable Organisations - Appendix (Cabinet 8 December 2005) |

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| Future Options for the Procurement of Housing Repairs  | Cabinet        | 8th December 2005<br>8th June 2006 |               | Contact Steve<br>Hampson, Housing and<br>Environmental Services<br>Director 01954 713021 | Housing Responsive Repairs Procurement - Report (Cabinet 8 December 2005)  Housing Responsive Repairs Procurement - Executive Summary (Cabinet 8 December 2005)  Housing Responsive Repairs Procurement - Complete Review (Cabinet 8 December 2005) |
| Combined Community<br>and Cultural Strategy<br>(replaces Arts Strategy,<br>Sports Strategy and<br>Community<br>Development Strategy) | Cabinet        | 14th September 2006                |               | Contact Tricia Pope,<br>Community<br>Development Manager<br>01954 713290                 | Strategy  |